

## City of Takoma Park Safe Roadways Committee

### Meeting Minutes

October 17, 2006

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The City of Takoma Park Safe Roadways Committee met on Tuesday, July 18, 2006 in the Hydrangea Room of the Community Center, 7500 Maple Avenue, Takoma Park, Maryland.

Members Present: Laurie Kelly, Katherine Kelly, Robert Patten, Greg Castano, Jay Ulfelder, Dan Turner, Jay Lee, Margaret Warner

Members Absent: Sanjay Grover

Staff Present: David Suls, Associate Planner

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#### 1. Call to Order

The meeting was called to order at 7:10.

#### 2. Approval of Minutes: review and vote on adoption

The minutes from the July 18<sup>th</sup>, 2006 meeting were reviewed and adopted unanimously.

#### 4. Action Items

WMATA Site Plan: A letter was drafted to Washington Metropolitan Transit Authority stating the SRC's support of the City Council's resolution concerning the proposed Metro development. Revisions were made prior to the meeting and the committee made further changes and agreed on a final draft. The letter will also be sent to WMATA's Maryland representatives.

Action: A motion was made to approve the letter and send it to WMATA and the two Maryland representatives on the board. A vote was taken and the motion passed unanimously.

FY07 Budget – Priorities and and Projects for this year: The Chair noted that the City has \$10,000 budgeted for Safe Roadways Committee related projects or spending in the FY-07 Budget. Any items purchased/installed or otherwise related to this funding must be completed by June 30, 2007. In addition, to affect next years budget, the Committee's Budget Priorities should be completed in January so that the Council has them while they are developing their priorities before developing the budget.

Members brainstormed projects including:

- Pedestrian safety information kiosk in the Community Center
- Citywide sidewalk inventory
- Safety Audit of school bus stops
- Regular PSA in local newspapers

- Additional schedule/map holders at bus stops
  - Single project such as in-pavement lights at a crosswalk, followed by publicity.
- And Members decided to brainstorm more ideas on the listserv for the November meeting.

#### **5. Brief Announcements / Updates**

Safe Routes to School: Staff has completed the draft application and they will meet with the SRC's subcommittee and representatives from the participating schools in the next weeks to make final revisions. The application is due on November 15.

Maple Avenue Parking Study: The City will be installing all of the recommended curb extensions, green buffers, and striping of parking spaces this financial year. The Parking Study is on the City's website and David Suls will put a copy on the SRC listserv.

Carroll Avenue Streetscape: Phase II: The City received funding from Maryland's Community Legacy Grant to complete streetscape improvements on Carroll Avenue from Eastern Ave. to Columbia Ave. The work will commence this fiscal year.

#### **4. Adjourn**

The meeting was adjourned at 8:45.

**Respectfully Submitted**

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David Suls, Associate Planner

**Approved**

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Laurie Kelly, Chair